Southeastern College – Catalog Addendum No. 1 to the

2021-2022 Catalog, December 2021, Volume XXXIII, Edition No. 2

(Deletions denoted by strikethroughs. Revisions denoted by underscores)

October 31, 2022

Licensure & Accreditation, p. 8

LICENSURE & ACCREDITATION

Southeastern College's West Palm Beach Campus and Miami Lakes Campus is licensed by the Commission for Independent Education (CIE), Florida Department of Education. Additional information regarding this college may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, (888) 224-6684.

Southeastern College's Charlotte Campus is licensed by the North Carolina State Board of Community Colleges, 200 West Jones, Raleigh, NC 27603, (919) 807-7100. The North Carolina State Board of Community Colleges is not an accrediting agency.

Southeastern College's Columbia and North Charleston Campuses are licensed by the South Carolina Commission on Higher Education, 1122 Lady Street, Suite 300, Columbia, SC 29201, (803) 737-2260, www.che.sc.gov. Licensure indicates only that minimum standards have been met; it is not an endorsement or guarantee of quality. Licensure is not equivalent to or synonymous with accreditation by an accrediting agency recognized by the U.S. Department of Education.

Southeastern College is institutionally accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), 2101 Wilson Blvd, Suite 302, Arlington, VA 22201. Further information may be obtained by contacting the Commission at (703) 247-4212.

The Associate of Science Degree in Surgical Technology program at the West Palm Beach Campus and Miami Lakes Campus is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting, 9355 - 113th St. N, #7709, Seminole, FL., 33775, (727) 210-2350, www.caahep.org.

Southeastern College's Surgical Technology Certificate Program at the Charlotte Campus is accredited by the Accrediting Bureau of Health Education Schools (ABHES), 7777 Leesburg Pike, Suite 314N, Falls Church, VA 22043, (703) 917 9503 6116 Executive Blvd., Suite 730, North Bethesda, MD 20852, (301) 291-7550.

Southeastern College's nursing programs at the West Palm Beach Campus and Miami Lakes Campus have been approved by the Florida Board of Nursing, 4052 Bald Cypress Way, BIN CO2, Tallahassee, FL 32399, (850) 245-4125.

Southeastern College's Associate of Science in Nursing program at the Miami Lakes Campus is accredited and the West Palm Beach Main Campus holds candidacy status with the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, Phone (404) 975-5000, Fax (404) 975-5020.

Southeastern College's Associate in Applied Science in Nursing programs at the Columbia and N. Charleston Campuses have been granted Initial Board Approval by the South Carolina Board of Nursing, Synergy Business Park, Kingstree Building 110, Centerview Drive., Columbia, SC 29210 (803) 896-4300.

Southeastern College's Practical Nursing Diploma program at the Charlotte Campus has been granted Initial Board Approval by the North Carolina Board of Nursing, 4516 Lake Boone Trail, Raleigh, NC 27607 (919) 782-3211.

Southeastern College's Massage Therapy Programs at the West Palm Beach Campus and Miami Lakes Campus are approved by the Florida Department of Health, Board of Massage Therapy, 4052 Bald Cypress Way, Bin #C06, Tallahassee, FL 32399, (850) 245-4161.

Southeastern College's Professional Clinical Massage Therapy program at the Charlotte, NC Campus is approved by the North Carolina Board of Massage & Bodywork Therapy. 4140 ParkLake Avenue, Suite 100, Raleigh, NC 27612, (919) 546-0050.

Southeastern College's Professional Clinical Massage Therapy Program at the North Charleston and Columbia Campuses meets the minimum standards for training and curriculum as determined by regulation of the South Carolina Department of Labor Licensing and Regulation, South Carolina Board of Massage & Bodywork Therapy, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Columbia, SC 29210, (803) 896-4588.

Southeastern College's Pharmacy Technology Programs at the North Charleston Campus and Miami Lakes Campus (Associate of Science Degree only) are accredited by the American Society of Health System Pharmacists (ASHP), 4500 East-West Highway, Suite 900, Bethesda, MD 20814, (301) 664-8644.

Southeastern College's Cosmetology program application—at the Columbia Campus is licensed by the South Carolina Department of Labor, Licensing and Regulation and in compliance with the statutes and regulations of the South Carolina Board of Cosmetology, Synergy Business Park, Kingstree Building 110, Centerview Drive., P.O. Box 11329, Columbia, SC 29211 (803) 896-4588.

The Associate of Science Degree in Diagnostic Medical Sonography program at the Miami Lakes Campus and West Palm Beach Campus is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography, 9355 - 113th St. N, #7709, Seminole, FL., 33775, (727) 210-2350, www.caahep.org.

Southeastern College's Associate in Applied Science degree programs in Diagnostic Medical Sonography, Medical Assisting, Radiologic Technology, and Surgical Technology at the Charlotte Campus are licensed by the University of North Carolina System Board of Governors, 910 Raleigh Road, Chapel Hill, NC 27514, (919) 962-2676.

Southeastern College's Medical Assisting Certificate Programs at the North Charleston, Columbia, and Charlotte Campuses are accredited by the Accrediting Bureau of Health Education Schools (ABHES), 7777 Leesburg Pike, Suite 314N, Falls Church, VA 22043, (703) 917 9503 6116 Executive Blvd., Suite 730, North Bethesda, MD 20852, (301) 291-7550.

The Associate in Applied Science Degree in Occupational Therapy Assistant program at the Columbia and North Charleston Campuses are seeking accreditation from the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929, (301) 652-6611. Website address is www.acoteonline.org and accreditation status can be viewed at https://acoteonline.org/schools/otaassociate/.

General Admission Requirements, Wonderlic Score Table, p. 24

NORTH CHARLESTON and COLUMBIA SC BRANCH CAMPUSES			
Certificate	Score		
Cosmetology — Columbia campus only	13		
Electronic Medical Billing and Coding Specialist – North			
Charleston campus only	13		
Medical Assisting	13		
Pharmacy Technology – North Charleston campus only	13		
Professional Clinical Massage Therapy	13		
Associate in Applied Science	Score		
Business Administration	15		
Diagnostic Medical Sonography	20		
Information Technology and Network Systems	15		
Medical Assisting	13		
Nursing	19		
Occupational Therapy Assistant	18		
Radiologic Technology	18		
Surgical Technology	17		

Advisement, p. 62

ADVISEMENT

The College maintains contacts with various community organizations and agencies to help meet students' personal needs. Please contact the Director of Student Services for additional information. Reverend Dr. Louise Morley, Southeastern College's Ombudsman, can be reached toll free at 1-866-549-9550.

Annual Security Report, p. 65

ANNUAL SECURITY REPORT

In compliance with the 34 CFR 668.41 and CFR 668.46 2008 federal regulation amendments, the following is the electronic address at which Southeastern College's Annual Security Report is posted:

https://www.sec.edu/safety-and-security/annual-security-report/-

https://www.sec.edu/about/safety-and-security/

The Annual Security Report contains crime statistics and describes the institutional security policies. Upon request the college will provide a hard copy of the report.

Firearms Policy, p. 66

FIREARMS POLICY

Certified Florida-law enforcement officers and or assigned licensed and uniformed security officers are the only people permitted to possess a gun or weapon of any kind on any Southeastern College campus. Any other possession of a weapon of any kind for any reason by anyone on a Southeastern College campus is strictly prohibited. The above stated policy provides an exception only in the case of Southeastern College students who are certified Florida law enforcement officers currently employed by a recognized Florida law enforcement agency. There are no other exceptions to this policy.

Graduation Requirements, p. 119

GRADUATION REQUIREMENTS

In order to graduate from Southeastern College and participate in Commencement exercises, students must:

- Successfully complete a designated program of study by completing all required courses and program requirements.
- Achieve a minimum cumulative grade average of 2.0. If at the time of graduation, the student does not have a cumulative grade point average (CGPA) of 2.0, the student must make arrangements with the Dean of Academic Affairs to re-take a course(s) for CGPA purposes if eligible.
- Complete the last 25% of a program at Southeastern College
- Resolve all financial obligations to the college
- Complete all required exit paperwork (if applicable)

- It is a policy of Southeastern College that students in programs that require a National or State licensure and/or registry examination(s) must sit for such prescribed examination(s) as a condition of graduation from Southeastern College. Individual programmatic requirements as stated in the programmatic handbooks supersede the policies published in the Southeastern College Catalog.
 - Diagnostic Medical Sonography AS
 - Miami Lakes and West Palm Beach students Students must attempt the ARDMS Specialty Exam
 (AB or OB/GYN) –prior to externship clinical rotation SON 2834. Students must pass the ARDMS
 Specialty Exam (AB or OB/GYN) within 90 days of completing their final course to be considered
 a graduate of the program.
 - Diagnostic Medical Sonography AAS and Certificate
 - Register and take the ARRT(S) exam (Abdomen or OB/GYN) within 90 days of completing their final course to be considered a graduate of the program.

Program Offered, Diagnostic Medical Sonography Certificate, p. 138

Diagnostic Medical Sonography Major Courses (61.0 credit hours)

The following courses are taken in the sequence listed below:

		Credit Hours	Clock Hours	Federal Student Aid
SON 1000C	Introduction to Diagnostic Medical Sonography	4.0	100	3.33
SON 1614C	Acoustic Physics & Instrumentation	4.0	100	3.33
SON 1113C	Cross-Sectional Anatomy	4.0	100	3.33
SON 2111C	Abdominal Sonography	4.0	100	3.33
SON 2154C	Superficial Structures and Neonatal	<u>4.0</u>	<u>100</u>	3.33
	<u>Brain</u>			
SON 1100C	Practical Aspects of Sonography	4.0	100	3.33
SON 1804	Clinical Rotation I	3.5	160	3.5
SON 1814	Clinical Rotation II	3.5	160	3.5
SON 2120C	OB/GYN Sonography I	4.0	100	3.33
SON 2122C	OB/GYN Sonography II	4.0	100	3.33
SON 1824	Clinical Rotation III	3.5	160	3.5
SON 2019	Diagnostic Medical Sonography Review	4.0	100	3.33
SON 2844	Clinical Rotation V	3.5	160	3.5

The following (*) two courses may be taken in any order after completion of prerequisites.

<u>*SON 2171C</u>	Vascular Sonography	<u>4.0</u>	<u>100</u>	3.33
*SON 1100C	Practical Aspects of Sonography	<u>4.0</u>	<u>100</u>	3.33
CON 2010C	Diamartia Madical Canaranaha Basissa	4.0	100	2 22
<u>SON 2019C</u>	Diagnostic Medical Sonography Review	<u>4.0</u>	<u>100</u>	<u>3.33</u>

The following courses may be taken in any order however SON 2854 Clinical Rotation VI must be taken prior to SON 2834 Clinical Rotation IV. Students must take SON 2854 Clinical Rotation VI prior to SON 2834 Clinical Rotation IV

SON 2154C	Superficial Structures and Neonatal	4.0	100	3.33
	Brain			
SON 2171C	Vascular Sonography	4.0	100	3.33
SON 2854	Clinical Rotation VI	3.5	160	3.5
SON 2834	Clinical Rotation IV	3.5	160	3.5

Program Offered, Diagnostic Medical Sonography Associate in Applied Science Degree, p. 142

Diagnostic Medical Sonography Major Courses (61.0 credit hours)

The following courses are taken in the sequence listed below:

		Credit Hours	Clock Hours	Federal Student Aid
SON 1000C	Introduction to Diagnostic Medical Sonography	4.0	100	3.33
SON 1614C	Acoustic Physics & Instrumentation	4.0	100	3.33
SON 1113C	Cross-Sectional Anatomy	4.0	100	3.33
SON 2111C	Abdominal Sonography	4.0	100	3.33
SON 2154C	<u>Superficial Structures and Neonatal</u> <u>Brain</u>	<u>4.0</u>	<u>100</u>	3.33
SON 1100C	Practical Aspects of Sonography	4.0	100	3.33
SON 1804	Clinical Rotation I	3.5	160	3.5
SON 1814	Clinical Rotation II	3.5	160	3.5
SON 2120C	OB/GYN Sonography I	4.0	100	3.33
SON 2122C	OB/GYN Sonography II	4.0	100	3.33
SON 1824	Clinical Rotation III	3.5	160	3.5
SON 2019	Diagnostic Medical Sonography Review	4.0	100	3.33
SON 2844	Clinical Rotation V	3.5	160	3.5

The following (*) two courses may be taken in any order after completion of prerequisites.

*SON 2171C	Vascular Sonography Practical Aspects of Sonography	<u>4.0</u>	<u>100</u>	3.33
*SON 1100C		<u>4.0</u>	<u>100</u>	3.33
SON 2019C	Diagnostic Medical Sonography Review	<u>4.0</u>	<u>100</u>	3.33

The following courses may be taken in any order however SON 2854 Clinical Rotation VI must be taken prior to SON 2834 Clinical Rotation IV. Students must take SON 2854 Clinical Rotation VI prior to SON 2834 Clinical Rotation IV

SON 2154C	Superficial Structures and Neonatal Brain	4.0	100	3.33
SON 2171C	Vascular Sonography	4.0	100	3.33
SON 2854	Clinical Rotation VI	3.5	160	3.5
SON 2834	Clinical Rotation IV	3.5	160	3.5

Program Offered, Diagnostic Medical Sonography Associate of Science Degree, p. 146

Diagnostic Medical Sonography Major Courses (61.0 credit hours)

The following courses are taken in the sequence listed below:

		Credit Hours	Clock Hours	Federal Student Aid
SON 1000C	Introduction to Diagnostic Medical Sonography	4.0	100	3.33
SON 1614C	Acoustic Physics & Instrumentation	4.0	100	3.33
SON 1113C	Cross-Sectional Anatomy	4.0	100	3.33
SON 2111C	Abdominal Sonography	4.0	100	3.33
SON 2154C	Superficial Structures and Neonatal	4.0	100	<u>3.33</u>
	Brain			
SON 1100C	Practical Aspects of Sonography	4.0	100	3.33
SON 1804	Clinical Rotation I	3.5	160	3.5
SON 1814	Clinical Rotation II	3.5	160	3.5
SON 2120C	OB/GYN Sonography I	4.0	100	3.33
SON 2122C	OB/GYN Sonography II	4.0	100	3.33
SON 1824	Clinical Rotation III	3.5	160	3.5
SON 2019	Diagnostic Medical Sonography	4.0	100	3.33
	Review			
SON 2844	Clinical Rotation V	3.5	160	3.5
The following (*) two courses may be taken in any ord	er after o	completi	on of prerequisites.
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*SON 2171C	Vascular Sonography	<u>4.0</u>	<u>100</u>	<u>3.33</u>
*SON 1100C	Practical Aspects of Sonography	4.0	<u>100</u>	<u>3.33</u>
SON 2019C	Diagnostic Medical Sonography Review	4.0	100	3.33
SON 2019C	Diagnostic Medical Sonography Review	4.0	<u>100</u>	<u>3.33</u>

The following courses may be taken in any order however SON 2854 Clinical Rotation VI must be taken prior

to SON 2834 Clinical Rotation IV. Students must take SON 2854 Clinical Rotation VI prior to SON 2834 Clinical Rotation IV

SON 2154C	Superficial Structures and Neonatal	4.0	100	3.33
	Brain Brain			
SON 2171C	Vascular Sonography	4.0	100	3.33
SON 2854	Clinical Rotation VI	3.5	160	3.5
SON 2834	Clinical Rotation IV	3.5	160	3.5

Program Offered, Occupational Therapy Assistant Associate in Applied Science Degree, p. 216

Description

Southeastern College's Associate in Applied Science Degree in Occupational Therapy Assistant prepares students to work as an occupational therapy assistant under direct supervision of a licensed occupational therapist. Occupational therapy is the art and science of helping people gain skills needed to become independent in daily living activities. Students learn the therapeutic use of occupations which include self-care, work and play/leisure activities in order to maximize independent function, enhance development, prevent disability and maintain health. Intervention strategies may include adaptations to a task or environment or compensatory approaches in order to facilitate clients' achievement of maximum independence.

Southeastern College will be seeking accreditation for the Occupational Therapy Assistant Program by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA) located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE's telephone number, c/o AOTA, is (301) 652-6611, and its web address is www.acoteonline.org. Visit https://acoteonline.org/schools/ota-associate/ to view status. : 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. As the program becomes operational, data will be collected and compiled to submit for accreditation. When the program attains ACOTE accreditation status, graduates of the Associate in Applied Science Degree in Occupational Therapy Assistant program will be eligible to sit for the National Board for Certification in Occupational Therapy (NBCOT) certification exam. A direct link to information regarding the OTA program's pass rates for graduates attempting the national certification examination is made available by NBCOT at https://secure.nbcot.org/data/schoolstats.aspx.

Course Descriptions, Diagnostic Medical Sonography Program p. 285

Diagnostic Medical Sonography Program

SON 1000C Introduction to Diagnostic Medical Sonography: 4.0 credit hours

Introduces the role of diagnostic medical sonographers and technical aspects of diagnostic medical ultrasound. Topics include information related to medical terminology, the healthcare industry, patient care and medical ethics and law. Outside work required.

SON 1614C Acoustic Physics and Instrumentation: 4.0 credit hours

Presents in-depth training in the properties of ultrasound and Doppler physics, instrumentation, equipment operation, display systems, recording devices, image artifacts, biological effects of ultra-sound and quality assurance methods. Outside work required. Prerequisite: SON 1000C

SON 1113C Cross-Sectional Anatomy: 4.0 credit hours

Presents cross sectional anatomical relationships and recognition of structures of the head, neck, thorax, abdomen, pelvis, and extremities in transverse, coronal and sagittal section. Outside work required. Prerequisite: SON 1614C

SON 2111C Abdominal Sonography: 4.0 credit hours

Presents cross-sectional anatomy of the abdomen, normal and abnormal sonographic findings of the intraabdominal organs, peritoneal spaces and retroperitoneal structures. The relationship of abnormal findings to patient history, physical examination and laboratory findings are stressed. Outside work required. Prerequisite: SON 1113C

SON 1100C Practical Aspects of Sonography: 4.0 credit hours

Introduces ultrasound scanning principles and protocols. Topics include scanning criteria and standardization of image documentation for physician interpretation, as well as normal anatomy, physiology and sonographic appearance of the abdomen, OB/GYN and vascular structures. Outside work required. Prerequisite: SON 2111C

SON 1804 Clinical Rotation I: 3.5 credit hours

Assigns students to local medical facilities for clinical education, providing them an opportunity to apply knowledge and skills learned in SON 1100C (Practical Aspects of Sonography) and SON 2111C (Abdominal Sonography) and to acquire other skills necessary to the profession of diagnostic medical sonography. Prerequisite: SON 1100C

SON 1814 Clinical Rotation II: 3.5 credit hours

Assigns students to local medical facilities for clinical education, providing them an opportunity to apply knowledge and skills learned in SON 2111C (Abdominal Sonography) and SON 1100C (Practical Aspects of Sonography) and to acquire other skills necessary to the profession of diagnostic medical sonography. Prerequisite: SON 1804

SON 2120C OB/GYN Sonography I: 4.0 credit hours

Presents cross-sectional anatomy of the pelvic, normal and abnormal sonographic features of the non-gravis pelvis as well as normal and abnormal anatomy of first, second and third trimester pregnancies. Topics include embryology, early fetal development and the relationship of abnormal findings to patient history, physical examination and laboratory findings. Outside work required. Prerequisite: SON 1814

SON 2122C OB/GYN Sonography II: 4.0 credit hours

Presents normal and abnormal anatomy and sonographic features of second and third trimester pregnancies. The relationship of abnormal findings to patient history, physical examination and laboratory findings is emphasized. Outside work required. Prerequisite: SON 2120C

SON 1824 Clinical Rotation III: 3.5 credit hours

Assigns students to local medical facilities for clinical education, providing them an opportunity to apply knowledge and skills learned in SON 1814 (Clinical Rotation II) and to acquire other skills necessary to the profession of diagnostic medical sonography. Prerequisite: SON 2122C

SON 2019 Diagnostic Medical Sonography Review: 4.0 credit hours

Addresses issues that facilitate a graduate's entry into the career of sonography. Topics include résumé writing and job interviewing, test taking strategies, registry examination preparation and comprehensive review of content specific to registry examinations. Outside work required. Prerequisite: SON 1824; Co-requisite SON 2864; Must have passed the ARDMS-SPI Exam

SON 2844 Clinical Rotation V: 3.5 credit hours

Continues <u>SON 1824 Clinical Rotation III</u> <u>SON 2864 (Clinical Rotation VII)</u> by providing students with opportunities to apply knowledge and skills learned in <u>SON 1824 Clinical Rotation III-SON 2864 (Clinical Rotation VII)</u> and to acquire other skills necessary to the profession of diagnostic medical sonography. Prerequisite: SON 1824; Must have passed the ARDMS-SPI Exam

SON 2854 Clinical Rotation VI: 3.5 credit hours

Assigns students to local medical facilities for clinical education, providing them an opportunity to apply knowledge and skills learned in SON 2844 (Clinical Rotation V) and to acquire other skills necessary to the profession of diagnostic medical sonography. Prerequisite: SON 2844 and SON 2019

SON 2154C Superficial Structures and Neonatal Brain: 4.0 credit hours

Presents normal and abnormal sonographic features of the neck, breast, prostate, scrotum and superficial structures. Topics include imaging of the neonatal brain, related cross-sectional anatomy, and the relationship of sonographic findings to patient history, physical examination and laboratory findings. Outside work required. Prerequisite: SON 2844 and SON 2019

SON 2171C Vascular Sonography: 4.0 credit hours

Provides an introduction to vascular anatomy, vascular physics and instrumentation, hemodynamics and pathological patterns. Topics include Doppler scanning and all aspects of non-invasive physiologic vascular testing. Outside work required. Prerequisite: SON 2844 and SON 2019

SON 2834 Clinical Rotation IV: 3.5 credit hours

Assigns students to local medical facilities for clinical education, providing them an opportunity to apply knowledge and skills learned in SON 2154C (Superficial Structures and Neonatal Brain) and to acquire other skills necessary to the profession of diagnostic medical sonography. Prerequisite: SON 2854 and SON 2019

Administration, Faculty and Staff, Office of the Chairman, p. 364

Ombudsman-

Louise Morley
M.S. Fillmore Seminary
B.S. Unity Seminary